

## QUARTERLY PROFILE OF TEACHING STAFF

### A. BASIC INFORMATION:

1	ASSESSMENT YEAR	2022-2023										
2	PERIOD	01.10.2022 -31.12.2022										
3	NAME OF INCUMBENT	<b>BHARATI DEVI</b>										
4	EMPLOYEE ID NO.	<b>2013182700500003</b>										
5	DESIGNATION	<b>Assistant Professor</b>										
6	DEPARTMENT	<b>Assamese</b>										
7	DATE OF JOINING	<b>23/10/1998,Date of provincialisation 14/08/2013</b>										
8	DATE OF BIRTH (DD-MM-YYYY)	2	0	0	1	1	9	6	8			
9	PRIMARY MOBILE NO. (WITH WHATSAPP)	9	8	6	4	4	9	1	6	2	4	
10	SECONDARY MOBILE NO.	9	7	0	7	8	3	9	4	1	1	
11	E-MAIL	<b>bharatidevi2@gmail.com</b>										
12	PRESENT RESIDENTIAL ADDRESS	<b>Bhetapara,H.No-05,Karnalatapath,Beltola,Guwahati-28</b>										

**B. CURICULLUM:**

Program B.A.	Semester	Course No. (e.g.HC-AS-1016)	Topics covered	No. of classes (1 hour duration)	No. of classes in ICT-mode
Arts	1 <sup>st</sup> , 3 <sup>rd</sup> , 5 <sup>th</sup>	ASM-HC-1016,1026,HG/RC-1016,AE-1014,ASM-HC-3036,HG/RC-3016,CC-3016,ASM-HC-5026,HE-5036,RE-5026	3 <sup>rd</sup> ,3 <sup>rd</sup> ,1 <sup>st</sup> ,3 <sup>rd</sup> . Unit All unit,3 <sup>rd</sup> ,3 <sup>rd</sup> All unit, 1 <sup>st</sup> ,4 <sup>th</sup> ,1 <sup>st</sup> ,4 <sup>th</sup> unit.	07 hours 07 hours 11 hours Total=25 hours,(as per routine weekly allotted class)	02

**C. EXTENTION AND OUTREACH ACTIVITIES:**

Title of Activity Organized	Role in the activities (e.g. Coordinator/In-charge /Member if any)	Organizing Unit(Cell/Committee/Department)	Collaborating Unit (if any)	Dates (From-To)	No. of Teachers Participant	No. of Students Participant	No of Supporting documents / photographs
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**D. STUDENT RELATED ACTIVITIES (within a maximum of 100 words)**

<p>Tutorial &amp; Remedial Classes, Bridge Courses , Experiential &amp; Participative Programs ,Student Exchange Programs, Teacher Exchange Programs, Project Works, Student Seminars Community welfare activities, Student career counseling, Home Assignments, Add-On Programs &amp; On-the-Job Trainings, soft skills &amp; communicative skills, Mentor-Mentee activities, Group Discussion, Institutional Visits. Field Studies/Works, etc.</p>	<p>Home Assignments are given to all semesterwise ( honours/reguler) under G.U guidelines .As a mentor whenever necessary various kinds of meetings, group discussions,like singing,dancing,writings,awareness programs regarding exams,NAAC,syllabus,classes,library works etc. Also counselling of mentees regarding certain issues are discussed. Whenever required remedial/tutorial classes taken semesterwise.</p>
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**E. INVOLVEMENT ANY OTHER WORKS:**

<p>Participation or contribution in Design and Development of Curriculum of affiliating University</p>	<p>-----</p>
<p>Participation in activities related to Setting of question papers, moderation works, Assessment and evaluation process, conduct of exams, invigilation duties, scrutiny works, In-charge of examination cell, Member of examination committee, Involvement of any activities of internal and external examination of the affiliating University.</p>	<p>As a Supervising Officer of B.A 1<sup>st</sup> ,3<sup>rd</sup> &amp; 5<sup>TH</sup> semester Final examination GU. As a invigilator of internal examination.</p>
<p>Involvement with celebration and organization of national/international memorial/ celebetory days, events and festivals.</p>	<p>Celebration of Bharatiya Bhasha Diwas and celebrating 400<sup>th</sup> Birth Anniversary of Bir Lachit Borphukan.</p>
<p>Involvement with attainment of Programme outcomes and course outcomes evaluated by the institution.</p>	<p>-----</p>

Involvement in quality assurance activities/works of the Institute as member of IQAC	Member of IQAC Core Committee.
Involvement with green campus(Plantation, Gardening) initiatives	Co-ordinator of 'Chief Minister's Institutional Plantation Programme'
Involvement with audit and Budget exercises like energy audit, green audit, Academic and Administered Audit, Annual Budget preparation etc.	-----
participation with sensitization programs on Constitutional responsibilities (values, rights, duties and responsibilities) of citizens	-----
Involvement with red ribbon Club/Anti Tobacco Committee etc.	-----
Involvement towards expansion of collaborations, linkages and signing of MOUs with diverse organizations; Activities performed under MOUs	-----
Involvement with college admission process/ student union election	Involment in student union election
Involvement with In-House bodies/Others	-----
Involvement with sports/games/ cultural activities	Cultural activities for NAAC,Freshman Social
Involvement with the Quality assurance initiatives of the institution like Feedback collection, mentoring etc.	Mentoring
Involvement with the activity of institutional Strategic/ perspective plan for successfully implementation	-----

<p>Involvement with the effective guidance and leadership in various institutional practices.</p>	<p>Member of Library Advisory Committee</p>
<p>Involvement with the Capacity building and skills enhancement initiatives taken by the institution like: Soft skills , Language and communication skills, Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</p>	<p>-----</p>

**F. RESEARCH PROJECTS:**

<p>Type of Project <i>(Major/Minor/ /Others</i></p>	<p>Funded by government/non government / other agencies</p>	<p>Date of Sanction and duration</p>	<p>Amount Sanctioned</p>	<p>Amount received during the period</p>
<p>-----</p>	<p>-----</p>	<p>-----</p>	<p>-----</p>	<p>-----</p>

**G. RESEARCH ARTICLES:**

Title of Publication	Name of Journal/ Volume (ISBN/ISSN if any)	papers published in the Journals notified on UGC website during the last five years	Impact Factor (if any)	Citation Index (if any)	h-index (if any)	Type of Publication (Journal/ Book/ Edited Volume/ Chapter in Edited Volume/ national/ international Conference Proceeding)
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**H. OTHER PUBLICATION WORKS:**

Title of Publication	Name of Volume	Category of Publication (Book/ Magazine/ Edited Volume/ Chapter in Edited Volume/ Newspaper)	Date of publication	ISSN/ISBN (if any)
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**I. ACADEMIC ACTIVITIES ATTENDED:**

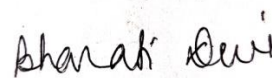
Title of Activities	Type (Conference/Seminar/Webinar/ Workshop/RC/OP/STC/FDP, etc.)	Name (s) of Organizer	Dates (From – To)

'Research Methodology & Preparing a High Impact Research Paper'	FDP	Swahid Smriti Mahavidyalaya	From 01 <sup>st</sup> November 2022 to 06th November 2022
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**J. ACADEMIC ACTIVITIES ORGANIZED:**

Names of Event Organized	Category Seminar/ Conference/ Webinar/ Workshop/ Training Program	Role in the activities (e.g. Coordinator/In-charge /Member/Participant if any)	Dates (From-To)	Collaborating Unit (if any)	International/ National/ Regional/ Local/ Institutional	No. of Teachers Participant	No. of Students Participant
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I hereby declare that the facts and figures mentioned in this format as above, are correct, genuine and true to my knowledge and belief. I further understand that, any misrepresentation and suppression of fact and figures shall be appropriately dealt with by my higher authority as per established procedural norms.



**(Signature of the Incumbent)**

This form should be submitted as E-mail attachment (as pdf copy) to the following E-mail

ID: iqac.bccell@gmail.com

