

## QUARTERLY PROFILE OF TEACHING STAFF

### A. BASIC INFORMATION:

1	ASSESSMENT YEAR	2022-2023									
2	PERIOD	01.07.2022 -30.10.2022 (JULY –SEPTEMBER)									
3	NAME OF INCUMBENT	Mofida Begum									
4	EMPLOYEE ID NO.	<b>2013182700500013</b>									
5	DESIGNATION	<b>Assistant Professor</b>									
6	DEPARTMENT	<b>Education</b>									
7	DATE OF JOINING	<b>01/11/1998</b>									
8	DATE OF BIRTH (DD-MM-YYYY)	0	1	0	5	1	9	7	1		
9	PRIMARY MOBILE NO. (WITH WHATSAPP)	9	8	6	4	8	2	2	5	6	3
10	SECONDARY MOBILE NO.	7	0	0	2	1	7	1	6	9	4
11	E-MAIL	<b>mofidabegum100@gmail.com</b>									
12	PRESENT RESIDENTIAL ADDRESS	<b>Sixmile F. A.Ahmed Nagar, House No -21, Bye Lane 17, Jana Path,Guwahati-22</b>									

### B. CURICULLUM:

Program B.A.	Semester	Course No. (e.g.HC-AS-1016)	Topics covered	No. of classes (1 hour duration)	No. of classes in ICT-mode
B.A .	Semesters 1 <sup>nd</sup> ,3rd and 5th	HC 1016 HC 1026 HG/RC 1016 HC 3016 HC 3026 HC 3036 HG/RC 3016 SEC-3014 HC 5016 HC 5026 HE 5046 SEC-5014 RE 5016	Unit 1 Unit 3,5 Unit 1 Unit 2,5 Unit 3 Unit 1,5 Unit 2 Unit 1 Unit 1,5 Unit 2 Unit 3,4,5 Unit 2 Unit 1	25 PER WEEK	

**C. EXTENTION AND OUTREACH ACTIVITIES:**

Title of Activity Organized	Role in the activities (e.g. Coordinator/In-charge/Member if any)	Organizing Unit(Cell/Committee/Department)	Collaborating Unit (if any)	Dates (From-To)	No. of Teachers Participant	No. of Students Participant	No of Supporting documents / photographs
	1.HOD 2.Coordinator of French Language	Grievance Cell, Member and Treasurer of Women Cell "Rengoni Beltola"					

**D. STUDENT RELATED ACTIVITIES (within a maximum of 100 words)**

<p>Tutorial &amp; Remedial Classes, Bridge Courses , Experiential &amp; Participative Programs ,Student Exchange Programs, Teacher Exchange Programs, Project Works, Student Seminars Community welfare activities, Student career counseling, Home Assignments, Add-On Programs &amp; On-the-Job Trainings, soft skills &amp; communicative skills, , Institutional Visits. Field Studies/Works, etc.</p>	<p>Home Assignments, Mentor-Mentee activities, Group Discussion Psychological Practical works</p>
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**E. INVOLEMENT ANY OTHER WORKS:**

<p>Participation or contribution in Design and Development of Curriculum of affiliating University</p>	<p>No</p>
<p>Participation in activities related to Setting of question papers, moderation works, Assessment and evaluation process, conduct of exams, invigilation duties, scrutiny works, In-charge of examination cell, Member of examination committee, Involvement of any activities of internal and external examination of the affiliating University.</p>	<p>Yes (Sessional) Setting of question papers, Assessment and evaluation process, Invigilation duties, Involvement of invigilation duty of internal and external examination of the Gauhati University all UG examination</p>
<p>Involvement with celebration and organization of national/international memorial/ celebetory days, events and festivals.</p>	<p>75<sup>TH</sup> Azadi ki Amrit Mahotsav Independence Day Teachers Day</p>

Involvement with attainment of Programme outcomes and course outcomes evaluated by the institution.	
Involvement in quality assurance activities/works of the Institute as member of IQAC	Departmental activities as HOD
Involvement with green campus(Plantation, Gardening) initiatives	
Involvement with audit and Budget exercises like energy audit, green audit, Academic and Administered Audit, Annual Budget preparation etc.	No
participation with sensitization programs on Constitutional responsibilities (values, rights, duties and responsibilities) of citizens	
Involvement with red ribbon Club/Anti-Tobacco Committee etc.	
Involvement towards expansion of collaborations, linkages and signing of MOUs with diverse organizations; Activities performed under MOUs	
Involvement with college admission process/ student union election	Member of Admission Commission, Beltola College Student Union Election.
Involvement with In-House bodies/Others	
Involvement with sports/games/ cultural activities	Cultural activities
Involvement with the Quality assurance initiatives of the institution like Feedback collection, mentoring etc.	yes
Involvement with the activity of institutional Strategic/ perspective plan for successfully implementation	

<p>Involvement with the effective guidance and leadership in various institutional practices.</p>	
<p>Involvement with the Capacity building and skills enhancement initiatives taken by the institution like: Soft skills , Language and communication skills, Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</p>	<p>ICT Classes Taken.</p>

**F. RESEARCH PROJECTS:**

<p>Type of Project <i>(Major/Minor/ /Others</i></p>	<p>Funded by government/non government / other agencies</p>	<p>Date of Sanction and duration</p>	<p>Amount Sanctioned</p>	<p>Amount received during the period</p>
<p>No</p>				

**G. RESEARCH ARTICLES:**

Title of Publication	Name of Journal/ Volume (ISBN/ISSN if any)	papers published in the Journals notified on UGC website during the last five years	Impact Factor (if any)	Citation Index (if any)	h-index (if any)	Type of Publication (Journal/ Book/ Edited Volume/ Chapter in Edited Volume/ national/ international Conference Proceeding)

**H. OTHER PUBLICATION WORKS:**

Title of Publication	Name of Volume	Category of Publication (Book/ Magazine/ Edited Volume/ Chapter in Edited Volume/ Newspaper)	Date of publication	ISSN/ISBN (if any)

**I. ACADEMIC ACTIVITIES ATTENDED:**

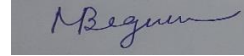
Title of Activities	Type (Conference/Seminar/Webinar/ Workshop/RC/OP/STC/FDP, etc.	Name (s) of Organizer	Dates (From – To)
	One week Faculty Development Programme	Kanya Mahavidyalaya Geetanagar, Guwahati	19 -24 September 2022

**J. ACADEMIC ACTIVITIES ORGANIZED:**

Names of Event Organized	Category Seminar/ Conference/ Webinar/ Workshop/ Training Program	Role in the activities (e.g. Coordinator/In- charge /Member/Participan t if any)	Dates (From- To)	Collaborating Unit (if any)	International/ National/ Regional/ Local/ Institutional	No. of Teachers Participan t	No. of Students Participant



I hereby declare that the facts and figures mentioned in this format as above, are correct, genuine and true to my knowledge and belief. I further understand that, any misrepresentation and suppression of fact and figures shall be appropriately dealt with by my higher authority as per established procedural norms.

A rectangular box containing a handwritten signature in blue ink that reads "M Begum".

**(Signature of the Incumbent)**

This form should be submitted as E-mail attachment (as pdf copy) to the following E-mail

ID: iqac.bccell@gmail.com