# **QUARTERLY PROFILE OF TEACHING STAFF**

**A.** BASIC INFORMATION:

1	ASSESSMENT YEAR	2022-2023									
2	PERIOD	01.04.2	01.04.2022 -30.06.2022								
3	NAME OF INCUMBENT	RAN	RAMESH KUMAR RAI								
4	EMPLOYEE ID NO.	2013	31827	/00500	016						
5	DESIGNATION	Assistant Professor									
6	DEPARTMENT	Hindi									
7	DATE OF JOINING	03/05/2010									
8	DATE OF BIRTH (DD-MM-YYYY)	1	2	0	8	1		9	8		0
9	PRIMARY MOBILE NO. (WITH WHATSAPP)	9	8	5	4	2	9	1	3	7	5
10	SECONDARY MOBILE NO.										
11	E-MAIL	Rairameshbc28@gmail.com									
12	PRESENT RESIDENTIAL ADDRESS	H. No- 13, Bishnujyoti Path, By lane- Shanti path , Barpathar Basista Guwahati- 781029									

**B.** CURICULLUM:

Program B.A.	Semester	Course No. (e.g.HC-AS-1016)	Topics covered	No. of classes (1 hour duration)	No. of classes in ICT-mode
BA(Arts)	2 <sup>nd</sup> , 4 <sup>th</sup> and 6th	HC-2016 HC-4026 HC-4036 HE- 6026 HE- 6036 RC- 4016	UNIT 1,2 &3 UNIT 3 UNIT 3 UNIT 4 UNIT- 3 UNIT- 2	86	

# C. EXTENTION AND OUTREACH ACTIVITIES:

Title of Activity Organized	Role in the activities (e.g. Coordinator/In- charge /Member if any)	Organizing Unit(Cell/Committee/Departmen t)	Collaborating Unit (if any)	Dates (From-To)	No. of Teachers Participan t	No. of Students Participan t	No of Supporting documents / photographs
Plantation Programm e	Coordinato r	Department of Hindi & English	Departmen t of English	5 <sup>th</sup> June 2022	4/3		One photograp h
North East Festival	Programme Officer of NSS	Govt. Of Assam	NSS	28/04/202 2	1/40		

# **D.** STUDENT RELATED ACTIVITIES (within a maximum of 100 words)

Tutorial & Remedial Classes, Bridge Courses, Experiential & Participative Programs, Student Exchange Programs, Teacher Exchange Programs, Project Works, Student Seminars Community welfare activities, Student career counseling, Home Assignments, Add-On Programs & On-the-Job Trainings, soft skills & communicative skills, Mentor-Mentee activities, Group Discussion, Institutional Visits. Field Studies/Works, etc.	Home Assignment, Mentor- Mentee activities
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#### E. INVOLEMENT ANY OTHER WORKS:

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Participation or contribution in Design and Development of Curriculum of affiliating University	No
Participation in activities related to Setting of question papers, moderation works, Assessment and evaluation process, conduct of exams, invigilation duties, scrutiny works, In-charge of examination cell, Member of examination committee, Involvement of any activities of internal and external examination of the affiliating University.	Yes Setting Question paper of sessional Examination. Evaluating the Sessional examination Answer sheets. Invigilation Duty
Involvement with celebration and organization of national/international memorial/ celebetory days, events and festivals.	Celebrating World environment day World Bicycle day on 03/06/2022 8 <sup>th</sup> International Yoga day on 21/06/2022 World blood donar day on 14/06/2022
Involvement with <b>a</b> ttainment of Programme outcomes and course outcomes evaluated by the institution.	No
Involvement in quality assurance activities/works of the Institute as member of IQAC	Member of Criteria 7
Involvement with green campus(Plantation, Gardening) initiatives	No

Involvement with audit and Budget exercises like energy audit, green audit, Academic and Administered Audit, Annual Budget preparation etc.	No
participation with sensitization programs on Constitutional responsibilities (values, rights, duties and responsibilities) of citizens	5 days orientation program on youth development for NSS programme officer organized by RGNIYD, North eastern regional centre and NSS cell, Guahati University on 07 <sup>th</sup> to 11 <sup>th</sup> June 2022.
Involvement with red ribbon Club/Anti Tobacco Committee etc.	No
Involvement towards expansion of collaborations, linkages and signing of MOUs with diverse organizations; Activities performed under MOUs	No
Involvement with college admission process/ student union election	No
Involvement with In-House bodies/Others	NSS Programme officer of Beltola College
Involvement with sports/games/ cultural activities	No
Involvement with the Quality assurance initiatives of the institution like Feedback collection, mentoring etc.	Mentor
Involvement with the activity of institutional Strategic/ perspective plan for successfully implementation	No
Involvement with the effective guidance and leadership in various institutional practices.	NSS Programme officer Mentor

	No
Involvement with the Capacity building and skills enhancement initiatives taken by the institution like: Soft skills, Language and communication skills, Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	

#### **F.** RESEARCH PROJECTS:

Type of Project (Major/Minor/ /Others	Funded by government/non government / other agencies	Date of Sanction and duration	Amount Sanctioned	Amount received during the period
No				

## **G.** RESEARCH ARTICLES:

Title of Publication	Name of Journal/ Volume (ISBN/ISSN if any)	papers published in the Journals notified on UGC website during the last five years	Impact Factor (if any)	Citation Index (if any)	h- index (if any)	Type of Publication (Journal/ Book/ Edited Volume/ Chapter in Edited Volume/ national/ international Conference Proceeding)
No						

H. OTHER PUBLICATION WORKS:

Title of	Name of	Category of Publication	Date of publication	ISSN/ISBN
Publication	Volume	(Book/		(if any)
		Magazine/		
		Edited Volume/ Chapter in Edited Volume/		
		Newspaper)		
No				

## I. ACADEMIC ACTIVITIES ATTENDED:

Title of Activities	Туре	Name (s) of Organizer	Dates
	(Conference/Seminar/Webinar/		(From – To)
	Workshop/RC/OP/STC/FDP,etc.		
No			

### **J.** ACADEMIC ACTIVITIES ORGANIZED:

Names of Event Organized	Category Seminar/ Conference/ Webinar/ Workshop/ Training Program	Role in the activities (e.g. Coordinator/In- charge /Member/Participant if any)	Dates (From- To)	Collaborating Unit (if any)	International/ National/ Regional/ Local/ Institutional	No. of Teachers Participant	No. of Students Participant
No							

I hereby declare that the facts and figures mentioned in this format as above, are correct, genuine and true to my knowledge and belief. I further understand that, any misrepresentation and suppression of fact and figures shall be appropriately dealt with by my higher authority as per established procedural norms.



# (Signature of the Incumbent)

This form should be submitted as E-mail attachment (as pdf copy) to the following E-mail

ID: iqac.bccell@gmail.com